

City of Carver  
General Fund Expenditures

Fund 101 - General	2011 AUDITED	2011	2012 ACTUAL	2012	2013	Comments
Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	
<b>DEPARTMENT 41000 - GENERAL GOVERNMENT</b>						
260 Sales Tax	2,086					
303 Engineering Fees	49,905	51,000	33,722	45,000	-	MOVED TO NEW DEPT-41900 IN 2013
309 Computer Maintenance	-	-	-	-	<b>12,800</b>	NEW LINE ITEM IN 2013 - Atomic Computer Support
361 Liability Insurance	426	5,000		460	<b>483</b>	Policy period runs 6/1/12- 6/1/13
365 Other Insurance	74	2,300		80	<b>84</b>	Policy period runs 6/1/12- 6/1/13
384 Refuse/Garbage Disposal	4,739	4,000	8,060	6,500	<b>6,900</b>	Spring Cleanup
430 Miscellaneous (General)	961	10,480	21,855	21,450	<b>7,784</b>	Community Projects - Tugboat, Kisok Cemetery software maint
433 Dues and Subscriptions	2,900	3,060	1,000	3,530	<b>8,000</b>	\$1,387 - Metro Cities \$3,700 LMC SW Corridor Coalition - \$2500 /\$400 SW Metro Chamber
720 Operating Transfers	21,353	12,000	-	6,000	-	MOVED THIS LINE ITEM TO PLANNING DEPT IN 2013
<b>Total General Government</b>	<b>82,444</b>	<b>\$ 87,840</b>	<b>64,637</b>	<b>\$ 83,020</b>	<b>\$ 36,051</b>	Budget Amount & % Increase (Decrease) (46,969) -56.6%

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Fund 101 - General	2011 AUDITED	2011	2012 ACTUAL	2012	2013	
Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	Comments
<b>DEPARTMENT 41110 - COUNCIL</b>						
104 Council Salaries	22,100	22,000	4,900	25,500	<b>21,000</b>	Paid Quarterly Mayor - \$150/council mtg; \$75/liaison mtg Council (4) - \$100/council mtg; \$75/liaison mtg
122 FICA and Medicare	1,691	1,683	375	1,951	<b>1,607</b>	City Contribution FICA and Medicare
150 Workers Compensation	61	130	45	70	<b>77</b>	Policy period runs 10/1/12 - 10/1/13
331 Travel Expenses	3,500	1,200	90	1,000	<b>300</b>	
361 Liability Insurance	127	310		136	<b>145</b>	Policy period runs 6/1/12- 6/1/13
365 Other Insurance	22	1,225		24	<b>25</b>	Open Meeting Law/Bond Policy period runs 6/1/12- 6/1/13
430 Miscellaneous	977	600	6,555	7,800	<b>3,500</b>	LMC / Council Strategic Planning
433 Dues and Subscriptions	20	-	(20)	-	-	
<b>Total Council</b>	<b>28,497</b>	<b>\$ 27,148</b>	<b>11,945</b>	<b>\$ 36,481</b>	<b>\$ 26,654</b>	Budget Amount & % Increase (Decrease) (9,827) -26.9%

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Fund 101 - General	2011 AUDITED	2011	2012 ACTUAL	2012	2013	
Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	Comments
<b>DEPARTMENT 41310 - ADMINISTRATION</b>						
100 Full-Time Salaries	211,881	196,386	79,347	176,860	<b>179,598</b>	Administrator-90%, City Clerk-90%, Admin Assistant-20% U/B clerk 10%, Bookkeeper 30%
103 Part-Time Staff	4,462	-		-	-	City contribution P.E.R.A. 0.0700%
121 PERA	14,932	14,238	6,221	12,822	<b>13,021</b>	Administrator-90%, City Clerk-90%, Admin Assistant-20% U/B clerk 10%, Bookkeeper 30%, PT Receptionist 100%
122 FICA and Medicare	15,849	15,024	5,842	13,530	<b>13,739</b>	City Contribution FICA Medicare Administrator-90%, City Clerk-90%, Admin Assistant-20% U/B clerk 10%, Bookkeeper 30%, PT Receptionist 100%
131 Employer Paid Health	30,644	32,542	14,141	25,003	<b>27,238</b>	Administrator-90%, City Clerk-90%, Admin Assistant-20% U/B clerk 10%, Bookkeeper 30%, PT Receptionist 100%
135 Employer Paid Other	459	500	211	500	<b>525</b>	14% of ADP Payroll Fees
150 Worker's Comp	1,574	1,925	763	1,962	<b>2,158</b>	Policy period runs 10/1/12 - 10/1/13
200 Office Supplies (General)	8,479	11,500	1,891	10,000	<b>11,500</b>	Office Supplies: Copy paper, toner, ink cartridges, etc... New computers - City Clerk & Bookkeeper - \$2300
201 Safety Compliance	2,288	1,085	559	1,120	<b>1,156</b>	MMUA 12.5% ANNUAL FEE = \$1156 (est based on 3.2% increase)
203 Printed Materials		3,300	1,280	1,500	<b>2,440</b>	Cash receipt books \$440, newsletter printing \$1700
208 Training	1,778	2,200	1,213	3,400	<b>3,800</b>	MCMA Conference Brainerd - \$500 ICMA Conference Boston - \$2,800 Miscellaneous Training - \$500
308 Other Professional Services	5,154	3,000	1,963	4,500	<b>28,250</b>	Contracted Finance Director - \$12,600 Space Study - City Facilities - \$5,750 Salary / Comparable Worth Study - \$3,000 Ehlers Fincl Mgmt Plan - \$6,000

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Fund 101 - General	2011 AUDITED	2011	2012 ACTUAL	2012	2013	Comments
Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	
<b>ADMIN</b>						
321 Telephone / Internet	6,223	8,750	3,058	7,000	<u>7,100</u>	Internet= \$1000 Phone/ Fax lines = \$5000
322 Postage	3,608	2,700	2,302	3,100	<u>3,750</u>	Newsletter pstg - \$3000 - 50% Postage Meter refills - \$1750- 50%
331 Travel Expenses	2,166	600	810	2,100	<u>1,950</u>	Mileage reimbursement
351 Legal Notices Publishing	1,904	1,200	1,251	2,050	<u>2,450</u>	Legal notices, ordinances, misc notices
361 Liability Insurance	1,842	3,300		1,620	<u>1,701</u>	Policy period runs 6/1/12- 6/1/13
362 Property Insurance	852	460		915	<u>961</u>	Policy period runs 6/1/12- 6/1/13
365 Other Insurance	687	210		737	<u>774</u>	Policy period runs 6/1/12- 6/1/13
404 Office Equip. Repair & Maint	5,531	6,500	1,313	7,000	<u>5,500</u>	Computer & Equip(fax, printers)Repair & Maintenance Copier Maintenance/Overage and Usage Charges
413 Office Equipment Rentals	3,878	5,432	5,856	6,464	<u>8,500</u>	Copier Rental/monthly maint. \$550/mo. = \$6600/year Postage Rental \$350 qtr = \$1400/year
430 Miscellaneous	303	-	305	-	<u>500</u>	
433 Dues and Subscriptions	4,335	4,030	947	3,895	<u>1,050</u>	ICMA - \$900 MCMA - \$150
720 TRANSFER OUT- CIP	-	-		-		TRANSFERS
<b>Total Administration</b>	<u><u>328,827</u></u>	<u><u>\$ 314,882</u></u>	<u><u>129,272</u></u>	<u><u>\$ 286,078</u></u>	<u><u>\$ 317,660</u></u>	Budget Amount & % Increase (Decrease) 31,582 11.0%

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Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	
<b>DEPARTMENT 41410 - ELECTIONS</b>						
100 Wages and Salaries	-	-	387	6,000	-	Judges and Staff Wages
122 Fica	-	-	28	459	-	City contribution - Fica and Medicare
331 Travel Expenses	-	-	-	200	-	Election judge mileage
351 Legal Notices Publishing	-	-	-	50.00	-	
500 Capital Outlay	-	1,000	-	1,000	-	Costs: Election System, Software Maint,
<b>Total Elections</b>	-	<b>\$ 1,000</b>	<b>415</b>	<b>\$ 7,709</b>	<b>\$ -</b>	Budget Amount % Increase or Decrease \$ (7,709) -1

City of Carver  
General Fund Expenditures

Fund 101 - General	2011 AUDITED	2011	2012 ACTUAL	2012	2013	Comments
Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	
<b>DEPARTMENT 41530 - AUDIT AND ACCT'G SERVICE</b>						
301 Auditing Services	25,026	23,500	12,375	21,780	<u>22,290</u>	Abdo, Eick and Meyers - Audit 75% General fund other 25% enterprise funds
<b>Total Auditing &amp; Acct'g</b>	<u>25,026</u>	<u>\$ 23,500</u>	<u>12,375</u>	<u>\$ 21,780</u>	<u>\$ 22,290</u>	Budget Amount & % Increase (Decrease) 510 2.3%

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General Fund Expenditures

Fund 101 - General	2011 AUDITED	2011	2012 ACTUAL	2012	2013	
Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	Comments
<b>DEPARTMENT 41550 - ASSESSING</b>						
312 Assessing Contract	18,428	17,850	-	17,500	<b>18,025</b>	Carver County
<b>Total Assessing</b>	<b>18,428</b>	<b>\$ 17,850</b>	<b>-</b>	<b>\$ 17,500</b>	<b>\$ 18,025</b>	Budget Amount & % Increase (Decrease) 525 3.0%

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General Fund Expenditures

Fund 101 - General	2011 AUDITED	2011	2012 ACTUAL	2012	2013	
Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	Comments
<b>DEPARTMENT 41610 - CITY ATTORNEY</b>						
304 Legal Fees	43,118	36,085	11,686	37,070	48,000	Re-codification - \$10,000
<b>Total City Attorney</b>	<b>43,118</b>	<b>\$ 36,085</b>	<b>11,686</b>	<b>\$ 37,070</b>	<b>\$ 48,000</b>	Budget Amount & % Increase (Decrease) 10,930      29.5%
<b>DEPARTMENT 41900 - ENGINEERING</b>						
303 Engineering Fees	-	-	-	-	59,000	General Engineering
<b>Total Engineering</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 59,000</b>	Budget Amount & % Increase (Decrease) 59,000      #DIV/0!

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Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	
<b>DEPARTMENT 41910 - PLANNING AND ZONING</b>						
210 Operating Supplies	-	-	-	-	<u>1,000</u>	NEW LINE ITEM - HPC
302 Planning Fees	58,060	55,000	15,830	42,000	<u>40,908</u>	
<b>Total Planning and Zoning</b>	<u>58,060</u>	<u>\$ 55,000</u>	<u>15,830</u>	<u>\$ 42,000</u>	<u>\$ 41,908</u>	Budget Amount & % Increase (Decrease) (92) -0.2%

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Fund 101 - General	2011 AUDITED	2011	2012 ACTUAL	2012	2013	Comments
Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	
<b>DEPARTMENT 42100 - POLICE- SHERIFF'S CONTRACT</b>						
311 Police Contract	121,438	125,070	51,541	126,787	<u>127,000</u>	1.0 FTE, CSO 260 hrs \$21,000 Summer
315 Police Overtime		1,000		1,800	<u>1,000</u>	contingency
430 Miscellaneous	2,567	2,100	2,600	2,100	<u>2,100</u>	SW Metro Drug Task Force Contribution
<b>Total Police</b>	<u>124,005</u>	<u>\$ 128,170</u>	<u>54,141</u>	<u>\$ 130,687</u>	<u>\$ 130,100</u>	Budget Amount & % Increase (Decrease) (587) -0.4%

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Fund 101 - General	2011 AUDITED ACTUAL	2011 BUDGET	2012 ACTUAL as of 6/21/12	2012 BUDGET	2013 BUDGET	Comments
<b>DEPARTMENT 42260 - FIRE DEPARTMENT</b>						
100 Wages & Salaries (General)	9,000	9,000	12,450	12,450	<b>12,450</b>	Dept Officer Salaries(3 chiefs, FM, 3 captains, 3 LT, 1 secy)
103 Part Time Staff	1,536	5,000	1,439	2,500	<b>2,500</b>	PW Salaries for Maintenance
106 Emergency Services	21,063	22,000	6,717	22,000	<b>26,868</b>	Salaries for fire calls(\$8.50/hr) - Increase from \$8/hr
107 Training Pay	42,641	26,000	10,459	42,000	<b>42,000</b>	Training hrs for 32 fire fighters(\$8.50/hr) - increase from \$8/hr
122 FICA and Medicare	5,445	4,900	3,536	6,040	<b>6,412</b>	City contribution FICA and Medicare
124 Fire Pension Contributions	28,000	28,000		27,609	<b>20,466</b>	City contribution to retirement
125 State Aid 2%	20,170	21,000		21,000	<b>21,000</b>	Flow through to Relief Association - (Transfer) Increase in property values
135 Employer Paid Other	645	500	536	600	<b>800</b>	14% of ADP Payroll Fees
150 Worker's Comp Ins	5,484	2,200	692	5,846	<b>6,431</b>	Policy period runs 10/1/12 - 10/1/13
200 Office Supplies	379	1,000	70	500	<b>350</b>	General office maps, tracking
208 Training and Instruction	11,189	12,500	3,039	12,000	<b>12,000</b>	Classes, education materials
212 Motor Fuels	8,264	5,000	2,493	6,000	<b>6,000</b>	Fuel
215 Shop supplies	540	-		-	-	<b>COMBINED WITH 221 EFFECTIVE 2013</b>
220 Repair/ Maintenance	787	2,000		2,000	-	<b>COMBINED WITH 401 EFFECTIVE 2013</b>
221 Equipment Parts	1,027	2,000	393	2,000	<b>3,000</b>	Basic tools/rescue equipment

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Description	AUDITED ACTUAL	BUDGET	ACTUAL as of 6/21/12	BUDGET	BUDGET	Comments
<b>FIRE</b>						
230 Fire Medical Testing	5,179	5,000	60	5,250	<b>5,250</b>	Annual physicals, Hep B/TB testing
240 Small Tools & Minor Equip.	5,713	3,500	990	2,500	-	<b>COMBINED WITH 221 EFFECTIVE 2013</b> Estimate of 3 sets of gear per year - \$6,000
241 Protective Gear	3,937	8,000	11,112	14,000	<b>14,000</b>	Helmets, gloves, hoods, boots
242 SCBA/Air Stations	1,563	10,000	20,347	21,500	<b>22,708</b>	SCBA \$20,208 & Maintenance \$2,500
243 Hose/Water movement access	9,574	5,000	(976)	4,100	<b>2,000</b>	Hoses, nozzles, drafting, etc
244 Uniforms	2,958	5,000		2,000	<b>1,000</b>	Duty and Funeral dress
304 Legal Fees	-	1,300	283	500	<b>500</b>	Melchert Hubert Sjodin
305 Medical Supplies	18,940	18,000	2,449	4,000	<b>4,000</b>	EMS response items for medical calls
308 Other Professional svcs	412	1,100		1,000	<b>1,000</b>	Financial planning
316 Emergency Mgt/Civil Defense	17,643	16,500		4,000	<b>1,500</b>	Tornado siren maint, EM upgrades, software, GIS
317 Public Safety/Education	4,697	4,000	488	4,000	<b>4,000</b>	Steamboat Days, Open House, Public classes, fire prevention
321 Telephone / Internet	2,337	4,000	760	2,500	<b>2,000</b>	Internet = \$450 Phone/Fax = \$700 Cell= \$800
323 Radio Units	4,381	3,400	218	3,400	<b>3,400</b>	Radios - usage cost, pager repairs
331 Travel Expenses	1,623	1,500	968	2,000	<b>2,000</b>	Travel Exp: mileage, hotel room rental for classes
361 Liability Insurance	1,544	2,100		1,385	<b>1,454</b>	Policy period runs 6/1/12- 6/1/13
362 Property Insurance	2,512	500		2,690	<b>2,825</b>	Policy period runs 6/1/12- 6/1/13
363 Auto Insurance	6,304	7,400		6,800	<b>7,004</b>	Policy period runs 6/1/12- 6/1/13
365 Other Insurance	215	80		235	<b>247</b>	Policy period runs 6/1/12- 6/1/13
381 Electric Utilities	3,446	3,700	1,394	3,700	<b>4,500</b>	50% FD/PW Building- share w/PW & Park/Rec
382 Water & Sewer Utilities	173	450		-	-	<b>NO LONGER USED</b>

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Fund 101 - General	2011 AUDITED	2011	2012 ACTUAL	2012	2013	Comments
Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	
<b>FIRE</b>						
383 Gas Utilities	2,797	5,000	1,088	3,500	<u>3,000</u>	50% FD/PW Building
384 Refuse/Garbage Disposal	909	400	545	600	<u>1,200</u>	split among all depts
400 Cleaning Service	2,649	2,600	1,310	2,800	-	Cleaning Service
401 Vehicle/Equip Maint & Repair	16,490	8,000	4,865	8,000	<u>10,500</u>	Professional Maintenance Vehicle Repair & Maintenance Parts
402 Repairs/Maint Structure	4,889	5,000	2,873	3,500	<u>4,900</u>	General Building Maintenance, alarm systems Including Cintas Mat Rental, cleaning supplies
404 Office Equip. Repair/Maint.	3,280	2,200	1,249	2,500	<u>3,000</u>	Atomic computer support - \$1,800 Computer: hardware, software, Equip Repair & Maint
413 Office Equip Rental	760	800	398	800	<u>800</u>	50% Building Monitoring, copier lease & water cooler
433 Dues and Subscriptions	551	1,240	356	1,000	<u>750</u>	General Dues, fire codes, building codes
500 Cap'l Outlay (General)	-	-		-	<u>7,500</u>	Capital Equipment Plan
720 Operating Transfers		-		-		
<b>TOTAL FIRE DEPT</b>	<u>281,647</u>	<u>\$ 266,870</u>	<u>92,603</u>	<u>\$ 270,805</u>	<u>\$ 271,314</u>	Budget Amount & % Increase (Decrease) 509 0.2%

City of Carver  
General Fund Expenditures

Fund 101 - General	2011 AUDITED ACTUAL	2011 BUDGET	2012 ACTUAL as of 6/21/12	2012 BUDGET	2013 BUDGET	Comments
<b>DEPARTMENT 42400 - BUILDING INSPECTIONS</b>						
100 Full Time Salaries	150,364	146,607	60,224	142,619	<b>103,042</b>	Building Official-100% Admin asst- 80% Bookkeeper 20%
121 PERA	8,437	10,629	4,437	10,340	<b>7,471</b>	City Contribution Building Official-100% Admin asst- 80% PERA Bookkeeper 20%
122 FICA and Medicare	11,388	11,215	4,631	10,910	<b>7,883</b>	Employer contribution Building Official-100% Admin asst- 80% Bookkeeper 20%
131 Employer Paid Health	26,745	28,898	19,269	18,867	<b>20,650</b>	Building Official-100% Admin asst- 80% Bookkeeper 20%
135 Employer Paid Other	459	500	211	500	<b>525</b>	14% of ADP Payroll Fees
150 Worker's Comp	492	1,560	224	750	<b>825</b>	Policy period runs 10/1/12 - 10/1/13
200 Office Supplies (General)	486	475	153	975	<b>975</b>	Uniform Coats and Shirts Printer ink, paper, office supplies
201 Safety Compliance	1,287	1,250	597	1,290	<b>1,290</b>	MMUA 12.5% ANNUAL FEE = \$1156 TOTAL COMPLIANCE- ANNUAL FEE AND RANDOM CHECKS
203 Printed Materials	266	250		300	<b>750</b>	Code books & other printed materials
208 Training & Instruction	-	-	676	2,500.00	<b>2,500</b>	CEU's & professional development
210 Operating Supplies		150		150	<b>150</b>	
212 Motor Fuels	1,210	1,500	514	1,200	<b>1,200</b>	Gas/Oil for inspector vehicle
302 Planning Fees	811	1,500		1,500	-	
303 Engineering Fees	-	750	712	500	-	
304 Legal Fees		1,000		1,000	-	

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Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	
<b>BLDG INSP</b>						
308 Other Professional Services	1,393	2,000		2,000	<u>2,000</u>	Carver Soil & Water & other misc services Building Department Audit
310 Building Inspections	10,001	4,000	2,160	7,500	<u>5,000</u>	Building Surcharges
321 Telephone	1,148	1,500	578	1,200	<u>1,200</u>	Cell phones - \$850
331 Travel Expenses	2,707	1,100	212	350	<u>500</u>	Class fees, materials, mileage etc.
351 Legal Notices Publishing		200		100	<u>-</u>	
361 General Liability Ins	1,096	1,600		1,175	<u>1,234</u>	Policy period runs 6/1/12- 6/1/13
363 Automotive Ins	465	360		500	<u>515</u>	Policy period runs 6/1/12- 6/1/13
365 Other Insurance	190	-		205	<u>215</u>	Policy period runs 6/1/12- 6/1/13
381 Electric Utilities	682	700	215	2,400	<u>-</u>	
383 Gas Utilities	880	1,300	326	2,400	<u>-</u>	
401 Vehicle/Equip Maint & Repair	1,075	1,000	32	1,500	<u>500</u>	
402 Repair/Maint. Structures	-	1,000		2,000	<u>-</u>	
404 Office Equipment	2,415	2,500	1,249	2,750	<u>1,000</u>	Bldg Inspection software support \$900 Portion of BDS acctg software support \$100
430 Miscellaneous	135	150	397	150	<u>300</u>	
433 Dues and Subscriptions	150	150	85	150	<u>150</u>	Annual Membership- Materials Management
500 Capital Outlay (General)	-	-		-	<u>25,000</u>	Replacement Vehicle
<b>Total Building Inspections</b>	<u>224,283</u>	<u>223,845</u>	<u>96,900</u>	<u>217,781</u>	<u>\$ 184,874</u>	Budget Amount & % Increase (Decrease) (32,907) -15.1%

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Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	Comments
<b>DEPARTMENT 42700 - ANIMAL CONTROL</b>						
495 Animal Control	876	500	334	500	700	
<b>Total Animal Control</b>	<b>876</b>	<b>\$ 500</b>	<b>334</b>	<b>\$ 500</b>	<b>\$ 700</b>	Budget Amount & % Increase (Decrease) 200 40.0%

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<b>DEPARTMENT 43000 - PUBLIC WORKS</b>						
103 Part Time Staff	11,601	6,600	6,587	17,600	<b>18,000</b>	Seasonal Employees - 47% - was 20% in 2008
108 Full-Time Salaries	70,421	79,086	30,915	82,525	<b>82,852</b>	PW Director 50% , PW Assistants (2) 50% Bookkeeper 10% (DEDUCTED \$2500 for 1/2 F.D. maint)
117 Overtime Salaries	18,701	12,000	5,779	12,000	<b>12,000</b>	Combine Overtime & On Call Pay City contribution- PERA .0700 PW Director 50% Bookkeeper 10%
121 PERA	6,682	6,604	3,641	6,853	<b>6,877</b>	PW Assistants (2) 50% INCLUDE OVERTIME FICA AND MEDICARE -- INCLUDE OVERTIME
122 FICA and Medicare	7,788	7,473	3,712	8,578	<b>8,633</b>	PW Director 50% Bookkeeper 10% PW Assistants (2) 50%
131 Employer Paid Health	14,168	16,834	9,172	16,179	<b>17,595</b>	PW Director 50% Bookkeeper 10% PW Assistants (2) 50%
135 Employer Paid Other	442	500	211	500	<b>525</b>	14% of ADP Payroll Fees
140 Unemployment Compensation		-	240	-		
150 Worker's Comp	6,702	14,000	4,935	7,927	<b>8,720</b>	Policy period runs 10/1/12 - 10/1/13
200 Office Supplies	230	400	189	400	<b>400</b>	Office Supplies
201 Safety Compliance	2,509	2,200	1,222	3,000	<b>3,000</b>	MMUA 12.5% ANNUAL FEE = \$1156, SAFETY BOOTS, TOTAL COMPLIANCE- ANNUAL FEE AND RANDOM CHECKS
208 Training and Instruction		-		500	<b>1,400</b>	Leadership/Management Training - \$900 Class fees and instruction material
212 Motor Fuels	4,295	8,000	3,996	9,000	<b>9,000</b>	Bulk tank @ public works building Fuel for heavy equipment & trucks
215 Shop Supplies	7,002	5,000	2,002	5,000	<b>7,000</b>	Supply shop Small tools/equip, hardware, misc supplies

City of Carver  
General Fund Expenditures

Fund 101 - General	2011	2011	2012	2012	2013	
Description	AUDITED ACTUAL	BUDGET	ACTUAL as of 6/21/12	BUDGET	BUDGET	Comments
<b>PW</b>						
221 Equipment Parts	16,205	5,000	5,361	6,000	<b>7,000</b>	Parts purchased to repair equipment & add'l equipment
321 Telephone / Internet	1,713	2,100	1,016	2,000	<b>2,000</b>	40% Internet- 40% Phones & 1/2 Cell Phones(split w/parks) New Public works Shop & cell phones
331 Travel Expenses	18	-		-	-	Mileage Reimbursement
361 Liability Insurance	2,232	3,400		2,125	<b>2,231</b>	Policy period runs 6/1/12- 6/1/13
362 Property Insurance	2,589	500		2,770	<b>2,909</b>	Policy period runs 6/1/12- 6/1/13
363 Auto Insurance	2,214	2,600		2,370	<b>2,441</b>	Policy period runs 6/1/12- 6/1/13
365 Other Insurance	261	-		280	<b>294</b>	Policy period runs 6/1/12- 6/1/13
381 Electric Utilities	3,446	3,800	1,394	3,800	<b>3,800</b>	40% FD/PW Building
382 Water/sewer Utility	173	500		-		<b>NO LONGER USED</b>
383 Gas Utilities	3,079	8,000	1,209	9,000	<b>5,000</b>	40% FD/PW Building
384 Refuse/Garbage Disposal	909	450	545	450	<b>450</b>	split among all depts
387 Street Lighting	33,600	35,000	14,452	40,000	<b>40,000</b>	Light bill & contract Increased Street Lights
388 Signal Lights	-	-	1,023	-	<b>480</b>	NEW - signal lights on Levi Griffin Rd/Cty Rd 11
389 Bulk Ice Control for Streets	19,511	20,000	12,916	15,000	<b>10,000</b>	Split out from street maint minor in 2010 - 403
400 Cleaning Service	2,649	2,600	1,310	2,800	-	Cleaning Service
401 Vehicles/Equip Maint & Repair	4,894	5,000	775	5,000	<b>3,000</b>	Professional Repair Vehicle Maintenance
402 Building Maint & Repair	3,018	5,000	1,792	5,000	<b>3,500</b>	New Building Maintenance and Repair Cintas mat rental -- cleaning supplies

City of Carver  
General Fund Expenditures

Fund 101 - General	2011	2011	2012	2012	2013	
Description	AUDITED ACTUAL	BUDGET	ACTUAL as of 6/21/12	BUDGET	BUDGET	Comments
<b>PW</b>						
403 Street Maintenance - Minor	51,284	50,000	5,997	60,000	<b>70,000</b>	Seal coating Budget \$20,000 Minor street repairs, sweeping
404 Office Equip Repair/ Maint	2,527	1,500	1,249	1,000	<b>1,500</b>	Computer: hardware, software, Equip Repair & Maint
413 Office Equipment Rental	1,293	1,800	1,100	1,800	<b>1,800</b>	40% Building Monitoring 40% copier rental lease
415 Equipment Rental	2,672	3,000	-	3,000	<b>3,000</b>	Street planer, brush mower
417 Uniform Rental	2,624	2,500	1,228	2,500	<b>2,500</b>	Uniforms
430 Miscellaneous	1,902	1,500	93	4,865	<b>1,000</b>	Infraseek Module Street Signs and Pavement Management Licenses, Permits, Other
433 Dues and Subscriptions	35	100	35	35	<b>300</b>	Annual Fees, Dues, Subscriptions
500 Capital Outlay		-	4,934	6,000	<b>95,000</b>	1 Ton Truck \$45,000 - Capital Equipment Plan Tractor \$40,000 - Capital Equipment Plan Vehicle Hoist - \$10,000 (\$20,000 Total)
591 Tree Maintenance	-	2,000	-	2,900	<b>11,000</b>	Levee Maintenance - \$10,000 Tree maintenance and trimming
720 TRANSFER OUT- C.I.P	-	-	-	-	-	
<b>Total Public Works</b>	<b>309,387</b>	<b>\$ 315,047</b>	<b>129,031</b>	<b>\$ 348,756</b>	<b>\$ 445,206</b>	Budget Amount & % Increase (Decrease) 96,450 27.7%

City of Carver  
General Fund Expenditures

Fund 101 - General	2011 AUDITED ACTUAL	2011 BUDGET	2012 ACTUAL as of 6/21/12	2012 BUDGET	2013 BUDGET	Comments
<b>DEPARTMENT 45100 - PARKS &amp; RECREATION</b>						
103 Part Time Staff	5,119	5,800	1,848	5,800	<b>5,800</b>	Seasonal & Part-time Employees
112 Full Time Salaries	48,912	48,924	22,763	50,176	<b>51,173</b>	Park & Rec Supervisor 100%
121 PERA	3,410	3,547	1,678	3,638	<b>3,710</b>	PERA City Contribution 0.0700%
122 FICA and Medicare	4,150	4,186	1,912	4,282	<b>4,358</b>	FICA/MEDICARE City contribution 7.65%
131 Employer Paid Health	9,037	9,909	5,279	9,433	<b>10,325</b>	Park/Rec Supervisor 100%
135 Employer Paid Other	459	500	211	500	<b>525</b>	14% of ADP Payroll Fees
150 Worker's Comp	1,777	170	54	2,199	<b>2,419</b>	Policy period runs 10/1/12 - 10/1/13
200 Office Supplies	321	300	76	350	<b>350</b>	
201 Safety Compliance	1,134	1,085	694	1,120	<b>1,160</b>	MMUA 12.5% ANNUAL FEE = \$1156
207 Computer Supplies	2,646	2,400	3,286	4,100	<b>2,800</b>	Facility & Program Software
210 General Operating	10,922	6,200	6,046	8,000	<b>9,500</b>	Program supplies, archery targets, fitness classes, trees for parks
217 Other Operating Supplies	44	-	35	-		
221 Equipment Parts	87		-			
308 Other Professional Svcs	412	500	-	500	<b>500</b>	Ehlers fees
321 Telephone	1,351	1,100	718	900	<b>1,100</b>	
322 Postage	979	850	653	950	<b>975</b>	
331 Travel Expense	2,091	1,000	618	1,100	<b>1,100</b>	Mileage, conferences
340 Advertising	4,112	4,000	1,625	4,300	<b>4,300</b>	Advertising & Mktng - incl Park&Rec newsletter 3x per yr
361 Liability Insurance	620	1,000		605	<b>635</b>	Policy period runs 6/1/11 - 6/1/12 - split w/Parks Dept
362 Property Insurance	6,791	3,000		7,267	<b>7,631</b>	Policy period runs 6/1/11 - 6/1/12 - split w/Parks Dept

City of Carver  
General Fund Expenditures

Fund 101 - General	2011 AUDITED	2011	2012 ACTUAL	2012	2013	Comments
Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	
<b>PARKS &amp; RECREATION</b>						
365 Other Insurance	98	100		105	<b>110</b>	Policy period runs 6/1/11 - 6/1/12 - split w/Parks Dept
381 Electric Utilities	1,723	1,800	697	2,000	<b>900</b>	10% PW/Fire bldg
382 Water & Sewer Utilities	173	400		-	-	<b>NO LONGER USED</b>
383 Gas Utilities	1,398	2,000	544	2,000	<b>600</b>	10% PW/Fire bldg
402 Bldg Maintenance & Repair	603	500	369	4,700	<b>500</b>	Computer Maintenance-Solution Builders
404 Office Equipment & Repair	2,527	2,400	1,249	2,400	<b>2,500</b>	Portion of Banyon Data Systems, Accounting 10% alarm monitoring \$250
413 Office Equipment Rental	982	1,300	1,100	1,400	<b>400</b>	10% copier lease pmt \$100 10% water cooler rental \$50
415 Equipment Rental	913	1,300	131	1,300	<b>1,300</b>	includes stage, portable restrooms at events,rink,Riverside
430 Miscellaneous	86	-		-		
490 SHIP Grant Expense	1,836		2,363			
500 Capt'l Outlay (General)		-		-		
720 Operating Transfers	18,487	-		-		
<b>Total Parks &amp; Recreation</b>	<b>133,199</b>	<b>\$ 104,271</b>	<b>53,949</b>	<b>\$ 119,125</b>	<b>\$ 114,672</b>	Budget Amount & % Increase (Decrease) (4,454) -3.7%

City of Carver  
General Fund Expenditures

Fund 101 - General	2011 AUDITED ACTUAL	2011 BUDGET	2012 ACTUAL as of 6/21/12	2012 BUDGET	2013 BUDGET	Comments
Description						
<b>DEPARTMENT 45122 - CITY HALL (includes Church on the River and other Facilities)</b>						
201 Safety Compliance	1,914	1,085	694	1,120	<b>1,160</b>	MMUA 12.5% ANNUAL FEE = \$1156
217 Operating Supplies	1,495	500	175	1,850	<b>1,850</b>	Cleaning supplies, misc
220 Repair/ Maintenance	1,900	-	362	-		<b>Combine 220 and 402 - MOVED TO 402</b>
361 Liability Insurance	553	1,150		592	<b>622</b>	Policy period runs 6/1/11 - 6/1/12 - based on 6% est increase
362 Property Insurance	5,627	4,800	2,858	5,840	<b>6,132</b>	This line incl Flood Insurance for the Church - \$2835 Policy period runs 6/1/11 - 6/1/12 - based on 6% est increase
365 Other Insurance	20	310		21	<b>22</b>	Policy period runs 6/1/11 - 6/1/12 - based on 6% est increase
381 Electric Utilities	5,393	5,750	1,806	6,500	<b>6,000</b>	
382 Water & Sewer Utilities	1,078	1,000		-		
383 Gas Utilities	4,004	5,500	1,412	5,500	<b>5,000</b>	
384 Refuse/Garbage Disposal	909	400	545	800	<b>800</b>	split among all depts
400 Cleaning Service	5,907	5,200	3,668	5,600	<b>8,480</b>	Total All Buidlings
402 Building Repair & Maint	1,788	4,500	12,907	13,000	<b>11,500</b>	Replace ceiling tile Hall Basement - \$6,000 Cintas, cleaning supplies, general bldg maint expense
720 Operating Transfers	-	-		-		
<b>Total City Hall</b>	<b>30,587</b>	<b>\$ 30,195</b>	<b>24,428</b>	<b>\$ 40,823</b>	<b>\$ 41,566</b>	Budget Amount & % Increase (Decrease) 743 1.8%

City of Carver  
General Fund Expenditures

Fund 101 - General	2011 AUDITED	2011	2012 ACTUAL	2012	2013	Comments
Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	
<b>DEPARTMENT 45200 - PARKS</b>						
103 Part Time Staff	9,800	4,000	3,887	4,000	<b>4,000</b>	Seasonal Employees
112 Full Time Salaries	68,313	79,086	30,915	74,469	<b>82,852</b>	PW Director 50% , PW Assistants (2) 50% Bookkeeper 10% <b>AND deduct \$2500 for 1/2 F.D. maint</b>
121 PERA	6,818	5,734	2,995	5,399	<b>6,007</b>	PERA City Contribution 0.0700%
122 FICA and Medicare	6,056	6,356	3,052	6,003	<b>6,644</b>	FICA/MEDICARE City contribution 7.65%
131 Employer Paid Health	13,900	16,834	9,172	14,656	<b>17,595</b>	PW Director 50% PW Assistants (2) 50% Bookkeeper 10%
135 Employer Paid Other	459	500	211	500	<b>525</b>	14% of ADP Payroll Fees
140 Unemployment Compensation		-	240	-		
150 Worker's Comp	3,089	1,000	897	3,667	<b>4,034</b>	Policy period runs 10/1/12 - 10/1/13
201 Safety Compliance	1,483	1,600	677	1,600	<b>1,600</b>	MMUA 12.5% ANNUAL FEE = \$1156, SAFETY BOOTS, TOTAL COMPLIANCE- ANNUAL FEE AND RANDOM CHECKS
212 Motor Fuels	8,496	3,000	1,411	4,000	<b>5,000</b>	Bulk fuel tank FD/PW Fuel for lawn mowers and other park equipment
217 Operating Supplies	13,435	12,000	1,898	12,000	<b>3,000</b>	Chemicals, grass seed, garden plantings, supplies, etc
220 Repair/Maintenance	3,667	8,000	994	8,000	<b>4,000</b>	trees, irrigation system maint/repairs, trail repairs, bldg repairs
221 Equipment Parts	4,984	6,000	1,405	6,000	<b>6,000</b>	lawn mower parts, repairs
321 Telephone	1,091	1,200	738	1,000	<b>1,000</b>	1/2 FOUR PW/PARKS CELL PHONES

City of Carver  
General Fund Expenditures

Fund 101 - General	2011 AUDITED	2011	2012 ACTUAL	2012	2013	Comments
Description	ACTUAL	BUDGET	as of 6/21/12	BUDGET	BUDGET	
<b>PARKS</b>						
361 Liability Insurance	782	1,000		837	<u>879</u>	Policy period runs 6/1/12-6/1/13 - split w/Park/Rec Dept
362 Property Insurance	6,791	3,000		7,267	<u>7,630</u>	Policy period runs 6/1/12- 6/1/13 - split w/Park/Rec Dept
365 Other Insurance	136	100		145	<u>152</u>	Policy period runs 6/1/12 - 6/1/13 - split w/Park/Rec Dept
381 Electric Utilities	2,461	2,900	700	2,900	<u>2,900</u>	
382 Water & Sewer Utilities	6,455	10,000		-		Park sprinklers
384 Refuse/Garbage Disposal	909	500	545	1,000	<u>1,000</u>	split among all depts
401 Vehicle/Equipment Maint/Repa	514	-		-		budgeted under line item 221 for 2011
402 Repairs/Maint Structure	179	-		1,000	<u>3,330</u>	
415 Equipment Rentals	2,672	3,500		3,500	<u>1,500</u>	Equipment Rental -Rent Ball Field Dragger
430 Miscellaneous	602	800	98	800		Ehlers/BDS Finc'l software/ck stock (divided among all depts)
500 Capt'l Outlay (General)		18,000	20,816	36,869	<u>39,414</u>	Park Dedication Fund Loan Tennis Courts - \$20,000 Capital Park Plan - \$19,414
720 Operating Transfers	4,000	4,000		4,000	<u>4,000</u>	trfr to Cemetery fund for PT summer salaries
<b>Total Parks</b>	<u>167,090</u>	<u>\$ 189,110</u>	<u>80,648</u>	<u>\$ 199,611</u>	<u>\$ 203,062</u>	Budget Amount & % Increase (Decrease) 3,452 1.7%

City of Carver  
General Fund Expenditures

Fund 101 - General	2011 AUDITED ACTUAL	2011 BUDGET	2012 ACTUAL as of 6/21/12	2012 BUDGET	2013 BUDGET	Comments
<b>Department 49300 - Transfers</b>						
700 Transfers in	-	-	-	-		TO INCREASE GENERAL FUND BALANCE
720 Operating transfers out	281,704	-	210	-		
<b>Total Transfers</b>	<b>281,704</b>	<b>-</b>	<b>210</b>	<b>-</b>	<b>-</b>	
<b>Total General Fund Expenditures</b>	<b>2,137,177</b>	<b>1,821,312</b>	<b>778,403</b>	<b>1,859,726</b>	<b>1,961,082</b>	Budget Amount & % Increase (Decrease) 101,356 5.5%
<b>Department 47000 - Debt Service</b>						
600 2010A Refunding-FS/PW		150,900		144,425		PER ABDO, EICK, MEYERS DEBT REPORT
600 2008A Improvement Bonds		58,800		61,900	<b>40,115</b>	PER ABDO, EICK, MEYERS DEBT REPORT
600 Equipment Bonds 2010-12		62,800		60,270		PER ABDO, EICK, MEYERS DEBT REPORT
600 2010A Refunding - 2004A		79,800		86,790		PER ABDO, EICK, MEYERS DEBT REPORT
600 2010A Refunding - 2003B		26,883		26,221		PER ABDO, EICK, MEYERS DEBT REPORT
600 2010A Refunding					<b>274,415</b>	
600 2011 Improvement Bonds		-		-	-	
610 Debt svc interest	1,375					Budget Amount & % Increase (Decrease)
<b>Total Debt Service</b>	<b>1,375</b>	<b>\$ 379,183</b>	<b>-</b>	<b>\$ 379,606</b>	<b>\$ 314,530</b>	(65,076) -17.1%
<b>Total Gen Fund Exp + Debt Svc</b>	<b>2,138,553</b>	<b>\$ 2,200,495</b>	<b>778,403</b>	<b>\$ 2,239,332</b>	<b>\$ 2,275,612</b>	